

OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME – February 2024

Report Title	Outline/Reason for Report/Comments	Meeting Due Date	Original Due Date	Resources Required	Service	*This item may contain Exempt information
Presentation by Core Grant Recipients	Members to receive a short presentation from core grant recipients outlining the impact the core grant has had on their organisation - Hart Voluntary Action	20 Feb 2024		External Partner presentation	Community Services	
Half Yearly Complaints Analysis	To receive an update on the number and outcome of customer complaints for Quarter 2 and 3, July-December 2023.	20 Feb 2024			Corporate	
Local Enforcement Plan	To consider a new Local Enforcement Plan and pass comments to Cabinet. The plan brings together the Environmental Health & Licensing Enforcement Plan and the Planning Enforcement Plan under one overarching document.	20 Feb 2024			Place	
Feedback from Corporate and Place Service Panel members	To receive feedback from Members on the Corporate and Place Service Panels	20 Feb 2024	16 Jan 2024	Set out in Service Plans	All	
Conservation Area Appraisal Task and Finish Group	To update the committee on the actions following the Conservation Area Appraisal Task and Finish Group	20 Feb 2024		Within existing resources		
Fly Tipping Task and Finish Group	To report back on the findings of the Task and Finish Group.	20 Feb 2024		Staff time to support group		

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Q3 Budget monitoring report and forecast outturn for 2023/24- incorporating treasury activity	To consider the latest projections of expenditure and income, including capital, for 2023/24 for review and any action necessary. Report to include treasury activity and adherence to approved policy.	20 Feb 2024		Staff time to prepare report and monitor during the year	Finance	
Presentation by Core Grant Recipients	Members to receive a short presentation from core grant recipients outlining the impact the core grant has had on their organisation - Hampshire Inclusion	19 Mar 2024		External Partner presentation	Community Services	
Draft Service Plans 2024/25	To review and approve draft service plans for 2024/25 and pass comments to Cabinet	19 Mar 2024		Within existing staff resources	All	
Half-yearly Complaints Analysis	To analyse and review the number and type of complaints received by the Council for the previous period.	16 Apr 2024		Within existing staff resources	Corporate Services	
Feedback from Councillor Representatives on External Organisations	To review the work of members on External Organisation Committees	16 Apr 2024		None		
Corporate Risk Register (Half-yearly Review)	To review the Corporate Risk Register and pass any comments to Cabinet	16 Apr 2024		Within existing staff resources	Finance	
Feedback from Service	To receive feedback from members on	16 Apr 2024		Set out in Service	All	

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Panels	the Service Panels			Plans		
Overview and Scrutiny Chairman's Report	Report of the work completed by Overview and Scrutiny 2023/24	16 Apr 2024		None	Chief Executive	
Gypsy and Traveller Temporary Pitches Task and Finish Group	To agree the terms of reference for the Task and Finish group.	16 Apr 2024		Staff time to support group. Councillors to be appointed in New Municipal Year		
Climate Change Update	O&S to receive an update on progress against the Climate Change Action Plan & to make comments to July Cabinet	Jun 2024			Corporate Services	
Multi-Agency Flood Forum	To receive the minutes of the most recent Multi-Agency Flood Forum meeting held on 26 March 2024	Jun 2024 (potential April 2024)		Staff time to support forum and write minutes	Place	
Gypsy and Traveller Temporary Pitches Task and Finish Group	To report back on the findings of the Task and Finish Group	TBC		Staff time to support group		
Hampshire Waste Partnership		TBC				
A review of the implementation of the peer review action plan and the impact it had had on the development management	Awaiting scope to be written by Cllr Dorn.					

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performance within the 'Place service'						