

**APPENDIX ONE**

Description:  
 Financial Year:  
 Period:

<b>Function</b>	<b>Actuals April to July</b>	<b>Current Period Variance</b>
Corporate Services	1,425,743.02	-220,396.65
Community Services	-564,653.63	225,748.04
Place Services	477,870.76	-229,062.57
Technical & Environmental Services	1,613,877.88	603,728.88
<b>Total</b>	<b>2,952,838.03</b>	<b>380,017.70</b>

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Function	Actual April to July	Current Period Variance
Corporate Services	374,767	-492,951
Corporate Services Contracts	106,057	-580,376
Democratic Services	382,533	167,481
Elections	185,345	-58,042
Finance	249,276	108,086
Leisure	17,099	455,306
Revenue and Benefits	110,666	180,099
<b>Corporate Services</b>	<b>1,425,743</b>	<b>-220,397</b>
Community Safety	3,605	-55,671
Private Sector Hsg	78,798	31,308
Strategic Housing	44,114	2,758
Homelessness	-459,810	330,640
Social Inclusion	-231,361	-83,287
<b>Community Services</b>	<b>-564,654</b>	<b>225,748</b>
Licences	-18,551	-7,771
Environmental Health	120,454	-18,136
Business Support	490,897	-49,641
Regulatory Services	37,739	19,959
Planning	-152,668	-173,473
<b>Place</b>	<b>477,871</b>	<b>-229,063</b>
Countryside and Ecology	261,236	-135,181
Waste & Recycling	857,591	675,344
Infrastructure	48,811	-32,514
Parking	225,724	351,677
Tech Serv	220,516	-255,597
<b>Env and Tech Services</b>	<b>1,613,878</b>	<b>603,729</b>
<b>Grand Total Revenue</b>	<b>2,952,838</b>	<b>380,018</b>

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Cost Centre	Months 1-4 Budgets	Months 1-4 Actuals	Difference	Narrative
Apprentices	15,810.00	4,419.76	-11,390.24	No apprentices hired due to Covid 19 (Saving £11k).
Commercialisation	25,046.67	24,463.68	-582.99	
Communications	67,600.00	59,532.99	-8,067.01	Reduced Printing and postage costs
Covid19	0.00	0.00	0.00	
Digitalisation	24,773.33	24,182.20	-591.13	
Human Resources	24,573.33	742.60	-23,830.73	Invoice from HR Solution not as yet received. Timing Difference (Saving £24k). Not a true saving.
Information Technology	128,246.67	264,497.75	136,251.08	Covid Related costs and pushed forward digitalisation strategy (Cost £136k). To be moved to HACVID so not a true cost.
Legal Services	114,493.33	-225,544.75	-340,038.08	Timing difference in receiving invoices from Basingstoke (Saving £340k). Not a true saving.
Hart Lottery	0.00	-13,635.96	-13,635.96	Timing differences in receiving invoices (£14k Saving), Not a true Saving.
Neighbourhood Planning	0.00	-42,090.00	-42,090.00	Grant received £40k, not forecast in original budget (Saving £42k).
Non Distributed Costs	52,582.67	77,786.34	25,203.67	First half year of the payment has been made. The second half is due to come out in September. Timing Difference (Cost £25k). Not a true cost.
Corporate Performance Team	22,575.33	24,643.70	2,068.37	Increase in Salary cost due to additional management responsibility (Cost £2k).
Planning Policy	138,713.33	107,549.34	-31,163.99	Decrease in salary related costs as no additional staff hired (Saving £17k). Additional cost recovery (Saving £10k). Timing delay in costs to other local Authorities (Saving £4k).
Customer Services Contracts	67,570.00	2,762.04	-64,807.96	Timing delay in invoices being received from Basingstoke (Saving £54k) and Jade Cash Collection (Saving £7k). Salary related savings (Saving £4k) from reduced working hours.
New Settlement	166,666.67	65,456.84	-101,209.83	£500k was originally put in this budget for 2020/2021. The Council will be bidding to the Government for funding to sustain this effort, however this budget was created to 'bridge the gap' should there be any delays in bidding rounds coming forward. As a result this budget has not yet been called upon).
Council Policy & Strategy	0.00	0.00	0.00	No spend has occurred (Saving £10k).
External Audit	19,066.67	0.00	-19,066.67	Timing delay in invoices being received from Ernst and Young (Saving £19k).
<b>Corporate Services Totals</b>	<b>867,718.00</b>	<b>374,766.53</b>	<b>-492,951.47</b>	
5 Council Capita Contract	686,433.33	106,057.27	-580,376.06	Delay in receiving invoices from South and Vale for Capita. (Saving £580k).

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Corporate Services Contracts Totals	686,433.33	106,057.27	-580,376.06	
Civic Function and Chairman	3,356.67	0.00	-3,356.67	No spend has occurred to date (Saving £3k).
Hart Development	10,900.00	11,736.96	836.96	
Leadership Team	200,795.00	370,795.95	170,000.95	Recruitment Costs of £10k. £114k of timing differences to charities grants - CAB, Inclusion Hampshire, and Fleet Phoenix. Grants are paid in full in April. Covid related costs to be moved (Cost £46k)
Democratic Totals	215,051.67	382,532.91	167,481.24	
Hart Election Costs	71,996.67	33,929.41	-38,067.26	No elections to occur in 2020/2021 and so £38k saving.
Support to Elected Bodies	127,006.67	122,710.64	-4,296.03	Fewer expenses received due to Covid lockdown (saving £4k).
Rechargeable Elections	0.00	10,322.90	10,322.90	Election costs incurred prior to lockdown (Cost £10k).
Register of Electors	44,383.33	18,382.18	-26,001.15	£10k saving of employee related costs after 1 officer left the council and not replaced. £10k of printing saved due to lockdown delaying activities. £6k of grant received so a timing saving currently.
Elections Totals	243,386.67	185,345.13	-58,041.54	
Corporate Finance	104,763.33	222,336.52	117,573.19	£112k of additional cost in insurance premiums as not yet moved across the council (timing only). Covid related costs to be moved £5k.
Internal Audit	36,426.67	26,939.39	-9,487.28	Timing delay in receiving invoices £9k saved.
Finance Totals	141,190.00	249,275.91	108,085.91	
Frogmore Leisure Centre	0.00	0.00	0.00	
Leisure Centres	-438,206.67	17,099.16	455,305.83	No income received from leisure centres due to lockdown (Cost £455k).
Leisure Totals	-438,206.67	17,099.16	455,305.83	
Housing/ Council Tax Benefits	46,800.00	233,164.03	186,364.03	Timing delay between HB allowances paid out and subsidy being paid £186k cost.
Revenues & Benefits Contract	-116,233.33	-122,497.92	-6,264.59	£3k of additional grant (Saving £3k) plus £3k of reduced court fees due to Covid lockdown (Saving £3k).
Revenues and Benefits Totals	-69,433.33	110,666.11	180,099.44	
Community Safety	59,275.67	3,604.68	-55,670.99	Timing delay in receiving the first quarter's bill for the service. Saving £56k.
Community Safety Totals	59,275.67	3,604.68	-55,670.99	
Private Sector Housing	47,490.00	78,798.15	31,308.15	£13k of additional cost relating to Providence House to be funded from reserves at the end of the year. £18k of additional salary related costs due to officers working within Disabled Facilities Grant's shown in here rather than in the capital code. Will be moved at the year end once Covid related costs are resolved and then the

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				capitalisation of salaries can be calculated.
Private Sector Housing Totals	47,490.00	78,798.15	31,308.15	
Strategic Housing	41,356.67	44,114.35	2,757.68	£3k of additional cost in overtime that is Covid related.
Strategic Housing Totals	41,356.67	44,114.35	2,757.68	
Domestic Abuse	-969,583.33	-504,426.52	465,156.81	Grants paid out from the grant money received Cost £465k. Grant spend not budgeted for.
Housing Needs Service	179,133.33	141,816.61	-37,316.72	£23k saving on homelessness costs caused by timing delay in invoice receipt. Plus also £14k of additional income (Saving £14k).
PRS Access Fund	0.00	-97,200.00	-97,200.00	£97k due to be paid to Basingstoke but delay in receiving their invoice. Timing difference only.
Homelessness Totals	-790,450.00	-459,809.91	330,640.09	
Social Inclusion and Partnerships	-148,074.00	-231,360.90	-83,286.90	Saving on one officer leaving the council and not replaced until July (Saving £4k). Offset by one officer acting up when Head of Service was due to leave £4k cost. £1k saving on staff expenses due to lockdown. £81k of additional grant received that is due to be moved (saving £81k).
Social Inclusion Totals	-148,074.00	-231,360.90	-83,286.90	
Licences	-1,389.67	13,478.64	14,868.31	Waiting for £11k of invoices for the service for Qtr 1 from Basingstoke (Saving £11k). Offset by waiting for the income from Basingstoke for the renewal costs of licences (£25k cost). Basingstoke have extended licences for a lot of people due to Covid lockdown and to allow people to continue to operate. The financial impact of the decision is not as yet known.
Taxi	-9,390.00	-32,029.65	-22,639.65	£41k saved from not having received invoices from Basingstoke to date. Offset by £19k of missing income (Cost £19k). Taxi licences have also been extended by Basingstoke to allow operations to continue. Financial Impact of the extensions is not as yet known.
Licences Totals	-10,779.67	-18,551.01	-7,771.34	
Environmental Health Commercial	55,506.67	53,374.47	-2,132.20	£7k cost of lost income during Covid lockdown (Cost £7k). Licences extended during the lockdown. Offset against £3k saving on agency staff. £1k of timing difference on staff travel savings and £3k savings from un-invoiced legal services from Basingstoke.
Environmental Protection	73,933.33	60,842.06	-13,091.27	£8k of staff savings from officer vacancies. £1k of savings caused by

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				timing differences in staff travel and training. Also £4k of additional income (saving £4k).
Out of Hours Noise Service	9,216.67	5,074.02	-4,142.65	£3k of overtime savings which is both a timing issue and as a result of Covid. £1k of National insurance and pension savings for the same reason.
Pest Control	-66.67	1,163.57	1,230.24	£1k of lost income (£1k cost) due to delay in receiving income from the supplier and lockdown.
<b>Environmental Health Totals</b>	<b>138,590.00</b>	<b>120,454.12</b>	<b>-18,135.88</b>	
Buildings Repairs & Maintenance	233,364.67	213,351.36	-20,013.31	£27k saving against buildings repairs and maintenance which is a timing thing caused by lockdown. £15k saving on utility bills due to profiling problems (e.g. more cost in winter). £5k saving on building cleaning as a result of lockdown and closing of the offices. £3k of savings from vending machine supplies and catering as a result of the lockdown of the building. Offset by £24k of Covid related spend. £6k of reduced income as a result of renegotiation of ACAS rental agreement (£6k Cost).
Business Support	293,740.00	274,446.73	-19,293.27	£1k of salary savings from employing younger staff with reduced National insurance payments and less starting salary. £16k of reduced printing and postage costs due to lockdown of offices. £2k of saving on staff training and associated travel which is a timing issue.
Print Room & Photocopying	13,433.33	3,098.80	-10,334.53	£10k of printing costs due to office lockdown.
<b>Business Support Totals</b>	<b>540,538.00</b>	<b>490,896.89</b>	<b>-49,641.11</b>	
Dog Warden	18,706.67	17,925.09	-781.58	
Economic Development	0.00	10,549.30	10,549.30	No budget was put in for economic development as it had been included in HACOMM (£11k cost).
Health & Safety	22,130.00	19,866.56	-2,263.44	a further £1k saving on purchase of equipment which is potentially also a timing issue as opposed to a lockdown result.
Local Land Charges	-48,566.67	-31,129.76	17,436.91	£10k saving against land charge costs to county. Partially due to profiling of the costs which are higher in the summer months but also due to lockdown - people unable to move house. Offset against £27k of additional cost as a result of lost income. This is again due to profiling of the income as well as lockdown meaning that people could not move.
Churchyards	2,500.00	2,560.20	60.20	
Health and Wellbeing	23,010.00	17,967.85	-5,042.15	£5k of salary saving from not having additional secondment from CCG
<b>Regulatory Services Totals</b>	<b>17,780.00</b>	<b>37,739.24</b>	<b>19,959.24</b>	

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Building Control - Fee Income	-30,689.33	-173,780.81	-143,091.48	£130k saving from not having received the first quarters invoice from Rushmoor. Also £13k of additional income (£13k saving).
Building Control Non Fee	34,497.67	-21,356.15	-55,853.82	£56k saving from not having received the first quarters invoice from Rushmoor.
Street Naming and Numbering	-1,030.00	-4,521.88	-3,491.88	£3k of additional income (£3k saving)
Planning Development Management	18,026.67	46,990.36	28,963.69	£39k of saving against salary related costs. £11k savings against consultants. Offset against £9k subscriptions (£9k cost) and £70k of lost income (£70k cost).
<b>Planning Totals</b>	<b>20,805.00</b>	<b>-152,668.48</b>	<b>-173,473.48</b>	
Biodiversity	20,103.33	17,480.05	-2,623.28	£3k saving from purchase of equipment and sub-contracted work. This was due to a timing issue and lockdown. The work to be done will occur later on in the year.
Bramshot Farm Revenue	21,840.00	34,959.06	13,119.06	Additional cost of £13k which is salary related as capital salaries have been put in here whilst Covid costs are removed and capitalisation of salaries costs are determined. Costs will move into the capital code at the year end.
Hartley Wintney Commons	14,523.33	1,286.23	-13,237.10	£12k saving against consultants costs and sub-contracted work as a timing issue. Work cannot begin there at this time. £1k saving on vehicle insurance is again a timing issue as the journal has not been processed to move the money to the correct places.
Landscape and Conservation	20,126.67	18,606.04	-1,520.63	£2k saving mainly on salary related costs as not all salary costs are in this budget as yet. Journal will occur at year end and so is a timing issue.
Elvetham Heath Nature Reserve	6,223.33	170.00	-6,053.33	£6k of timing related savings - water bills £1k saving, sub contracted works £2k saving, £1k vehicle insurance and salary costs £2k saving to be moved at the year end.
Edenbrook Country Park	35,480.00	11,390.46	-24,089.54	£12k saving on salary related costs which are timing related due moving salaries at the year end. £12k saving on timing issues of supplies and services that have not as yet been purchased. The profile of the spend was 1/12 per month but spend occurs in one lump.
Environmental Promotion	160,620.00	100,733.82	-59,886.18	£53k saving on salary related costs as there are vacancies in the team. £6k saving on timing issues within equipment purchase and employee training that will be incurred later in the year.
Odiham Common	12,383.33	3.28	-12,380.05	Saving of £1k on vehicle insurance (timing issue), £2k of savings against sub-contracted work that will occur later in the year. £10k of savings against salary costs to be moved at the year end.

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Fleet Pond	23,656.67	18,561.67	-5,095.00	£5k of savings in salary related costs due to the movement of salaries not occurring monthly but will be journalled at the year end. Saving of £4k on buildings repairs and maintenance as work has not yet occurred. £4k of additional cost from Business Rates again a timing issue.
Land Repossessions	1,493.33	0.00	-1,493.33	£1k of savings which is again timing on costs associated with land repossession. No issues have occurred to date but are more likely to occur later in the summer but could be at any point.
Small SANG Sites	20,663.33	8,781.95	-11,881.38	£10k of savings in salary related costs. This is a timing issue as year end journals will be done to move actual salary costs. £2k of savings for sub-contracted work that has not yet been undertaken. Costs will occur in lump sums later on in the financial year.
Tree Preservation orders	59,303.33	49,262.95	-10,040.38	£2k savings on grounds maintenance costs to date as we are waiting for another invoice to be submitted to bring the costs up to date. £2k savings on purchase of equipment. No equipment has been required as yet, but it will be spent as we go through the year. £6k savings on sub-contracted works and consultant costs are again a timing issue. Work has been undertaken but no invoices received as yet.
<b>Countryside &amp; Ecology Totals</b>	<b>396,416.67</b>	<b>261,235.51</b>	<b>-135,181.16</b>	
Clinical and Bulky Waste	-8,703.33	-14,720.15	-6,016.82	£10k of savings against land search charges while we wait for invoices to be received. Offset against £4k of additional cost from reduction in income. This is partially Covid related but also timing related.
Basingstoke Waste Contract	0.00	896,348.37	896,348.37	£896k of additional costs but these are timing related as they need to be invoiced to Basingstoke. There has been a delay in creating those invoices due to officers required to shield.
Waste Client Team	-386,998.33	-387,920.04	-921.71	
Waste Education and Communications	14,100.00	-1,823.61	-15,923.61	£12k of savings against printing whilst we wait for the invoices to arrive from Basingstoke. £4k of advertising costs again is a timing issue whilst waiting for invoices to arrive.
Waste Contract	563,849.00	365,706.46	-198,142.54	£186k saved on fees and hired services, £17k saved on sub-contracted works while invoices are waiting to be received. Offset by £5k reduction of income in recovery of costs (£5k cost).
<b>Waste Totals</b>	<b>182,247.33</b>	<b>857,591.03</b>	<b>675,343.70</b>	
Hart Drainage	54,540.00	22,222.25	-32,317.75	£7k of salary related savings as a result of drop in officer hours and split of officer costs. £25k of savings in sub-

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				contracted work. Work is underway but has not as yet been invoiced up to date.
Emergency Plan	10,973.33	3,693.23	-7,280.10	£7k of savings due to profiling issue in contributions to voluntary organisations. Invoice will come in for Hampshire County in one lump.
Highways Traffic Management	15,811.67	22,895.86	7,084.19	£2k of additional salary related costs from change in split of officer time. £2k of savings in purchase of equipment that will be spent later in the year. £4k of savings in purchase of equipment which will again be spent in the coming months. £4k of savings in advertising costs which is lockdown delayed. The work will occur later on in the year. £3k cost of reduced income. This is again lockdown related and will occur later on in the year. £12k of additional cost as a result of the Fleet Road Pedestrianisation project to be moved into a capital code.
<b>Infrastructure Totals</b>	<b>81,325.00</b>	<b>48,811.34</b>	<b>-32,513.66</b>	
Off Street Parking	-156,150.00	189,728.09	345,878.09	£21k of staff savings by not recruiting to vacancies. £83k of cost in business rates caused by profile timing. Business rates are invoiced at the start of the year. £30k of cost in ticket machines where invoices have not been split out correctly. £4k saving on notice boards as due to lockdown, the boards have not as yet been updated with revised prices. £4k saving in software purchases as no invoice has as yet been received. This is purely a timing issue and will occur. £11k saving in sub contracted works as invoices have not as yet been received. £273k of lost income (£273k cost) as a result of lockdown and the decision to give free parking for a period of time.
On Street Parking	30,196.67	35,995.77	5,799.10	£21k of staff savings by not recruiting to vacancies. £1k of savings as a result of not journaling the car insurance yet. £5k overspend on ticket machines. £7k saved on software purchases and printing costs which is due to timing. £3k saving on collection of cash which is another timing to receive invoices and less income to collect due to council decisions for free parking. £33k cost of lost income as a result of lockdown and the free parking decision.
<b>Parking Totals</b>	<b>-125,953.33</b>	<b>225,723.86</b>	<b>351,677.19</b>	
CCTV	59,133.33	10,091.26	-49,042.07	Saving of £49k in fees and hired services while we await the first quarters invoice from Rushmoor BC. £4k of additional cost in sub contracted work which is a timing issue as the cost has been received in advance. £4k of additional cost recovery (saving £4k).

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Climate Change	16,600.00	4,319.39	-12,280.61	£12k of salary related lines saving as no recruitment occurred for the full time post of climate change officer.
Estates/ Asset Management	23,913.33	3,980.63	-19,932.70	£2k of salary related savings due to officer reduction in working hours. £17k of savings in consultants and sub contracted work where invoices are waiting to be received delay in sending due to lockdown.
Street Furniture	2,786.67	899.75	-1,886.92	£2k saving in equipment purchase which will occur later in the year so a timing issue.
Grounds Maintenance	133,296.67	41,002.33	-92,294.34	£60k saving in fees and hired services due to invoice not being received as yet. £2k savings in sub contracted works for the same reason. £3k in salary related savings as the journal to move the costs in to the budget will occur at year end. £27k of additional income in reimbursements from County Council as monery received in advance.
Street Cleaning	238,716.67	160,222.78	-78,493.89	£66k saving in fees and hired services due to invoice not being received as yet. £14k saving in payments to other local authorities again for the same reason. £3k in salary related savings as the journal to move the costs in to the budget will occur at year end. £5k cost for loss of income. The income from the prior year to date has not as yet been received.
Fair Trade	1,666.67	0.00	-1,666.67	No fair trade payment was made in the last financial year and is not expected to be spent in the current year. Saving to date £2k.
Technical Services Totals	476,113.33	220,516.14	-255,597.19	
Total For Council	2,572,820.33	2,952,838.03	380,017.70	