



NOTICE OF MEETING

Meeting:	Overview and Scrutiny Committee
Date and Time:	Tuesday 20 February 2024 7.00 pm
Place:	Council Chamber
Enquiries to:	Committee Services Committeeservices@hart.gov.uk
Members:	Dorn (Chairman), Butler (Vice-Chairman), Smith, Butcher, Coburn, Davies, Engström, Harward, Farmer, Thomas and Vernon

Chief Executive

CIVIC OFFICES, HARLINGTON WAY
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AGENDA

This Agenda and associated appendices are provided in electronic form only and are published on the Hart District Council website.

Please download all papers through the Modern.Gov app before the meeting.

- At the start of the meeting, the Lead Officer will confirm the Fire Evacuation Procedure.**
- The Chairman will announce that this meeting will be recorded and that anyone remaining at the meeting had provided their consent to any such recording.**

- 1 MINUTES OF PREVIOUS MEETING** 4 - 10
- The minutes of the meeting of 16 January 2023 are attached to be confirmed and signed as a correct record.
- 2 APOLOGIES FOR ABSENCE**
- To receive any apologies for absence from Members*.
- *Note:** Members are asked to email Committee Services in advance of the meeting as soon as they become aware they will be absent.
- 3 DECLARATIONS OF INTEREST**
- To declare disclosable, pecuniary and any other interests*.
- *Note:** Members are asked to email Committee Services in advance of the meeting as soon as they become aware they may have an interest to declare.
- 4 CHAIRMAN'S ANNOUNCEMENTS**
- 5 PUBLIC PARTICIPATION (ITEMS PERTAINING TO THE AGENDA)**
- Anyone wishing to make a statement to the Committee should contact Committee Services at least two clear working days prior to the meeting. Further information can be found [online](#).
- 6 PRESENTATION BY CORE GRANT RECIPIENTS - HART VOLUNTARY ACTION**
- Members to receive a short presentation from core grant recipients outlining the impact the core grant has had on their organisation – Hart Voluntary Action.
- 7 HALF YEARLY COMPLAINTS ANALYSIS** 11 - 25
- To receive an update on the number and outcome of customer complaints for Quarter 2 and 3, July-December 2023.
- 8 LOCAL ENFORCEMENT PLAN** 26 - 53
- To consider a new Local Enforcement Plan and pass comments to Cabinet. The plan brings together the Environmental Health & Licensing Enforcement Plan and the Planning Enforcement Plan under one overarching document.
- 9 FEEDBACK FROM CORPORATE AND PLACE SERVICE PANEL** 54 - 96

MEMBERS

To receive feedback from Members on the Corporate and Place Service Panels.

10 CONSERVATION AREA APPRAISAL TASK AND FINISH GROUP 97 - 115

To update the Committee on progress addressing task and finish group recommendations regarding Parish & Town Council led conservation area appraisals (CAAs), in particular the production of a guidance note.

Recommendation

Overview & Scrutiny Committee is recommended to:

note the completion of Guidance Note for Parish & Town Councils at Appendix 1, and

agree that the recommendations of the task and finish group, set out at Appendix 2, have been addressed.

11 FLY TIPPING TASK AND FINISH GROUP 116 - 127

To report back on the findings of the Task and Finish Group.

12 QTR 3 BUDGET MONITORING REPORT AND FORECAST OUTTURN FOR 2023/24 INCORPORATING TREASURY ACTIVITY 128 - 151

To consider the latest projections of expenditure and income, including capital, for 2023/24 for review and any action necessary. Report to include treasury activity and adherence to approved policy.

13 CABINET WORK PROGRAMME 152 - 159

To consider the Cabinet Work Programme.

14 OVERVIEW AND SCRUTINY WORK PROGRAMME 160 - 163

To consider and amend the Overview and Scrutiny Work Programme.

Date of Publication: Monday 12 February 2024