



Notes for Meeting of Council – 28 November 2024

At the start of the meeting, the Lead Officer will confirm the Fire Evacuation Procedure.

The Lead Officer will announce that this meeting may be recorded and that anyone remaining at the meeting has provided their consent to any such recording – please see our protocol on [Attending and Reporting Meetings](#)

1. Presentation – Samantha Mabbatt, Citizen’s Advice Hart

The Chairman to invite Samantha Mabbatt to give a presentation to Council on UKSPF funding received by Citizen’s Advice Hart to be followed by an opportunity for Councillors to ask a few questions.

(10 minutes maximum)

2. Minutes of Previous Meeting

To confirm the Minutes of the Meeting held on **26 September 2024**.

Note: The only aspect of the Minutes that can be discussed is their accuracy. Members have been asked to email Committee Services in advance of the meeting if they have any questions on the accuracy of the Minutes.

The Chair to ask if he can sign the Minutes of the Meeting held on **26 September 2024**.

3. Apologies for absence

To receive any apologies for absence from Members*.

The Chair will ask the Committee Services Officer if any apologies have been received.

***Note:** Members have been asked to email Committee Services in advance of the meeting as soon as they become aware they will be absent.

4. Declarations of Interest Page 1

To declare disposable pecuniary, and any other, interests*.

The Chair to state that, if any Members have any disclosable pecuniary or any other interests to declare in any of the items on the agenda, they should declare them at this point.

**Note: Members are asked to email Committee Services in advance of the meeting as soon as they are aware they may have a Disclosable Pecuniary Interest, and any other interests they may have with respect to matters which are to be considered at this meeting.*

5. Council Procedure Rule 12 - Questions by the Public

To receive any questions from members of the public submitted pursuant to Council Procedure Rule 12.

There are no questions from Members of the Public.

6. Council Procedure Rule 14 – Questions By Members

To receive any questions from Members submitted pursuant to Council Procedure rule 14.

There are no questions from Members.

7. Chair's Announcements

5 October	Mayor of Basingstoke Variety Show
9 October	Forget Me Not Charity at Basingstoke & North Hants Hospital for Baby Loss Awareness Week
10 October	Citizens Advice Hart - "A Way Forward"
11 October	Meeting with Simon Gornall, Chairman, Fleet, Crookham & District Branch of The Royal British Legion
13 October	Mayor of Winchester's Law Sunday Service
18 October	Stop Domestic Abuse event in Hedge End
18 October	Hart Youth Achievement Awards (Fleet Phoenix)
23 October	Farnborough College of Technology Graduation Ceremony at Guildford Cathedral
27 October	Mayor of Eastleigh's Festival of Remembrance
8 November	Mayor of Rushmoor's Fashion Show
9 November	Mayor of Eastleigh's Charity Concert
10 November	Hook Remembrance Sunday morning service
10 November	Church Crookham Remembrance Sunday morning service (Cllr Clarke attended on behalf of the Chairman)
10 November	Fleet Remembrance Sunday Service and Parade
11 November	Fleet Armistice Day Two Minutes Silence Service
26 November	Opening of Yateley Police Station

8. Cabinet Members' Announcements

The Chair will ask Cabinet Members whether they have any announcements of importance to the Council.

- The Leader of the Council, and Portfolio Holder for Strategic Direction, and Partnerships, Councillor Neighbour
- The Deputy Leader and Portfolio Holder for Finance, Councillor Radley
- The Portfolio Holder for Community Services, Councillor Bailey
- The Portfolio Holder for Digital and Communications, Councillor Clarke
- The Portfolio Holder for Planning Policy and Development Management, Councillor Oliver,
- The Portfolio Holder for Regulatory, Councillor Wildsmith
- The Portfolio Holder for Parking and Community Safety, Councillor Collins
- The Portfolio Holder for Climate Change and Corporate Services, Councillor Quarterman

9. Chief Executive’s Report

10. Minutes of Committees

The Minutes of the following Committees, which met on the dates shown, are submitted.

In accordance with Council Procedure Rule 14.1, Members are allowed to put questions at Council without Notice in respect of any matters in the Minutes to the Leader of the Council or any Chair’s of the relevant meeting at the time those Minutes are received by Council.

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Meeting	Date	Page Numbers	For Decision
Development Management	18 September 2024	12 - 15	
Staffing and Appeals	24 September 2024	16 - 18	
Audit	1 October 2024	19 - 25	
Cabinet	3 October 2024	26 - 28	
Overview and Scrutiny	8 October 2024	29 - 33	
Development Management	16 October 2024	34 - 36	
Licensing	22 October 2024	37 - 40	

Cabinet (draft)	7 November 2024	41 - 45	Please see item 11 below.
Overview and Scrutiny (draft)	12 November 2024	46 - 52	

The Chair will ask if there are any questions on the minutes of each Committee in turn, and to whom the question is to be put. After questions have been asked on that Committee's minutes the Chair of the relevant Committee will ask for a vote for any recommendations to Council contained in those minutes.

11. Waste Contract

Purpose of the Report

Cabinet has agreed to extend and vary the joint waste collection contract with Basingstoke & Deane Borough Council (BDBC) and Serco for eight years from October 2025. It also approved the deployment of mandatory weekly food waste collection service, in with the Environment Act 2021 from October 2025.

Cabinet recommendation to Council:

Cabinet recommends to Council that it approves:

- A. a net budget increase of £0.5m in 2025/26 and a further £0.4m in 2026/27 within the Medium Term Financial Strategy to reflect the estimated additional net costs of the contract extension from October 2025.
- B. an initial capital budget of £1.59m to acquire food waste vehicles and other waste vehicles necessary to commence the contract extension period, funded from new burdens funding and other HDC funds to be determined in the budget setting process.
- C. a capital budget of £0.3m to acquire food waste containers and bins, to be funded from new burdens funding.

12. Outside Bodies - Feedback from Members

Notes:

Rules of Council:

When the Chair asks, members must stop speaking at the time, and the Chair may mute the microphone.

Rules of Debate

No speeches until motion seconded

1. No speeches may be made after the mover has moved a proposal and explained the purpose of it until the motion has been seconded.

Secunder's speech

2. When seconding a motion or amendment, the Member may reserve their speech until later in the debate.

Content and length of speeches

3. No speech may exceed three minutes without the permission of the Chair.

When a Member may speak again

4. A Member who has spoken on a motion may not speak again whilst it is the subject of debate, except:

1. to speak once on an amendment moved by another Member
2. to move a further amendment if the motion has been amended

5. If the first speech was on an amendment moved by another Member, to speak on the main issue (whether or not the amendment on which they spoke was carried)

1. in exercise of a right of reply
2. on a point of order
3. by way of personal explanation
4. by way of a point of information.

Amendments to motions

6. An amendment to a motion must be relevant to the motion, **may not have the effect of being a direct negative to the motion itself**, and will either be:

1. to refer the matter to an appropriate body or individual for consideration or reconsideration
2. to leave out words
3. to leave out words and insert or add others
4. to insert or add words

7. Only one amendment may be moved and discussed at any one time. No further amendment may be moved until the amendment under discussion has been disposed of.

8. If an amendment is not carried, other amendments to the original motion may be moved.

9. If an amendment is carried, the motion as amended takes the place of the original motion. This becomes the substantive motion to which any further amendments may be moved.

Right of reply

10. The mover of a motion has a right to reply at the end of the debate on the motion, immediately before it is put to the vote.

11. If an amendment is moved, the mover of the original motion has the right of reply at the close of the debate on the amendment but may not otherwise speak on it.

12. The mover of the amendment has no right of reply to the debate on his or her amendment.

Point of order

13. A Member may raise a point of order at any time whilst the specific item of business is under discussion. A point of order may only relate to an alleged breach of the Rules or the law. The Member must indicate the rule or law and the way in which he considers it has been broken.

Personal explanation

14. Members do not have an automatic right to reply simply because there are named in another Members speech. A Member may, however, make a personal explanation at any time. A personal explanation may only relate to some material part of an earlier speech by the Member in the debate which may appear to have been misunderstood. The procedure should not be used as a way to continue or expand the Members' original speech but should focus solely on clarifying any misunderstanding.

Point of information

15. A Member may raise a point of information during another Members' speech. It is within the absolute discretion of the Chair to decide to accept the information. It is also within the discretion of the speaker to accept or decline the information. During the raising of this point of information the time allowed to the speaker will be extended to include the point of information.